

GREENFIELD AT COLLEGIATE ACRES, INC.

Thursday; October 27, 2022 @ 18:30
The Reserve Clubhouse
18303 Buckeye Circle; Hagerstown, Md. 21740

Meeting called by: Board of Directors

Type of meeting: **Annual Meeting – Open Session**

Facilitator: Bianca McKenzie - President

Note taker: William Huber – Secretary

Roll Call:

Bianca McKenzie – President, Jen Klein - Vice President, Ralph Huffman – Treasurer, Greg Pugh – Webmaster and Will Huber – Secretary; in attendance.

Holly Blubaugh and Mick Hersh – APM Property Management in attendance.

I. CALL TO ORDER – President Bianca McKenzie called meeting at 18:35

II. Hagerstown Police Department (HPD) / Neighborhoods 1st / Code Enforcement Officer

- i. **HPD** – no updates at this time
- ii. **Neighborhoods 1st** – Ashley Roush
 - 1. Community liaison present and discussed purpose and provided how they benefit our community
 - 2. Discussed the \$1k that is provided to our community
- iii. **Code Enforcement Officer** - Paul Fulk and John Creagan
 - 1. Reviewed policies that are set forth by the city
 - 2. Discussed increase of Trash pick-up cost (that is added onto our quarterly water bill) – effective in the near future
 - 3. Advised within 2024 trash cans will be provided to each home within our community
 - 4. Trash to be set out on Sunday after 4pm (review the trash pick-up calendar provided by the City of Hagerstown)
 - 5. Snow and grass clippings - not to be blown onto the street – per guidelines of the city

III. Proof of Notice / Establish of Quorum

- i. Notices sent to homeowners on September 23rd 2022
- ii. Quorum was established

IV. Election / Re-Election

- i. Jennifer Klein – re-elected onto the board

V. Acceptance of Board Meeting Minutes from January 26th 2022

- i. Jennifer motioned to accept, Greg 2nd, all in favor – motion passed

VI. Financials

- i. Reviewed by Property Manager Holly; Ralph motioned to accept, Jennifer 2nd, all in favor – motion passed

VII. Old Business

- i. **TraffiCalm – Radar Speed Signs**

- 1. **City of Hagerstown began installing the Post / Signs**

- a. 4 (four) on Nittany Lion Circle has been fully installed
 - b. 2 on Terps Blvd.
 - i. 1 (one) fully installed
 - ii. 1 (one) to be completed in the very near future

- 2. **Yellow Jacket**

- a. Board is working with vendor due to Radar Signs does not meet the requirements based on specs obtained from manufacture (TraffiCalm)

VIII. New Business

- i. **Quarterly Board Meeting(s)**

- 1. Board unanimously voted / accepted to move to quarterly meetings

- ii. **Fall / Halloween Decorating Contest Winners**

- 1. Evelyn Craft – Single Family
 - 2. Tara Sewell - Townhome

IX. Other items & Comments

- i. **Comcast**

- 1. pending approval with Hagerstown

X. Adjournment of open session @ 19:52

Minutes respectfully submitted by William Huber (Will) - Secretary